

Home Education Dual Enrollment Articulation Agreement:

Terms and Conditions of the Program

This Agreement is made on the ____ day of _____ 20__ between Florida International University (FIU) and _____, parent of:

Name of Student

FIU Panther ID

This Agreement specifies the terms and conditions under which Academic Planning and Accountability of Florida International University (FIU) will offer a Dual Enrollment Articulation Program for Home Education Students. Each Student and Parent/Guardian¹ of a student participating in the Program must accept the terms and conditions outlined below prior to his/her registration in FIU's Dual Enrollment Program.

I. AUTHORITY FOR, AND PURPOSE OF, THIS AGREEMENT

This Agreement is entered pursuant to the authority of Florida Statute 1007.271.

WHEREAS, FIU offers dual enrollment courses to enhance accelerated academic learning opportunities for qualified home education program students;

WHEREAS, dual enrollment courses become a part of a student's permanent college transcripts. As such, grades become part of the permanent high school and college transcripts;

WHEREAS, proof of enrollment in a home education program pursuant to s.1002.41 F.S. is required by FIU; and,

WHEREAS, the home education student will need to be responsible for his or her own transportation to, and from, FIU to attend dual enrollment courses.

¹ A parent and/or guardian would need to sign this Agreement in the case that the dual enrollment home education student is under 18 years of age.

NOW, THEREFORE, in consideration of the premises and of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

II. TERMS OF THIS AGREEMENT

- 1) This Agreement shall be effective from the date indicated above through the term of _____ of the year of _____. A current and valid Articulation Agreement must be in effect before a student will be permitted to register for courses pursuant to this Agreement.

III. DUAL ENROLLMENT ELIGIBILITY REQUIREMENTS

- 1) FIU agrees to permit students who provide proof of being enrolled in the Home Education Program² and who meet FIU's eligibility requirements to dually enroll in regularly offered courses that will also meet the student's high school diploma requirements.

Eligible students in grades six-12 can participate in FIU's On-Campus Dual Enrollment Program. Home education students participating in the Dual Enrollment Program must meet the following entrance eligibility requirements:

1. be enrolled in a course of study which will fulfill requirements for high school graduation;
2. have a 3.0 unweighted high school GPA;
3. standardized college placement tests indicating college readiness;
4. satisfy any course prerequisites; and,
5. meet any additional criteria set by FIU as the post-secondary institution.

The student must provide Scholastic Aptitude Test (SAT) scores, American College Test (ACT) scores or the Post-Secondary Readiness Test (PERT) scores. Additionally, other discipline-specific placement for enrollment in Mathematics courses will be required (i.e., the ALEKS Math Skills Assessment).

Students are required to have a college readiness score on a common placement test adopted by the Florida State Board of Education which indicates that the student is ready for college-level coursework. For more information, please access the following site:

<http://www.fldoe.org/schools/higher-ed/fl-college-system/common-placement-testing.stml>

In order to continue in the program, students must earn and sustain a 3.0 grade point average (GPA) or better in college-level work, as confirmed by FIU's Registrar's Office.

Special Note: While home school student's *initial* eligibility does not require a minimum high school unweighted GPA for *continued* eligibility in FIU's Dual Enrollment program, students must maintain a 3.0 or better GPA in college-level work. FIU will monitor the status of the student's continued

² Section 1002.01, Florida Statutes (F.S.)
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eligibility closely and communicate directly with the dual enrollment student in the case required college-level GPA is not sustained.

- 2) The Dual Enrollment Program provides an opportunity to take challenging courses and accelerated educational opportunities. Generally, students can take the courses indicated in the Dual Enrollment Course—High School Subject Area Equivalency List. This list can be accessed via <http://www.fldoe.org/core/fileparse.php/5421/urlt/0078394-delist.pdf>

While this list serves as starting point to determine the courses available, the list does not limit the total number of dual enrollment courses that may be available at FIU. *This list is subject to change and FIU will communicate in writing any change to prospective and/or current students.*

- 3) An eligible home education student must provide proof of enrollment in a Home Education Program pursuant to 1002.41, F.S. The student must be registered with the Miami-Dade County Public Schools Home School Office or the Broward County School District Home School Office. *Student and/or parents are responsible for notifying FIU's Dual Enrollment staff immediately of any change in status that would impact enrollment in a Home Education Program, per the Florida Statute 1002.41.*
- 4) In order to provide comparable Dual Enrollment programs between home education and public school students, FIU, as the postsecondary institution, may require a determination of the home education student grade level prior to entry to the dual enrollment program. Dual Enrollment staff will communicate in writing as appropriate requirements related to this clause.
- 5) While there is no statutory requirement that home education students must present a transcript at the time of entry to the Dual Enrollment program, there may be educational benefits to the student for sharing his or her education background.

IV. FEES AND INSTRUCTIONAL MATERIALS

- 1) A student who is enrolled in dual enrollment via a state university is exempt from the payment of tuition and fees, pursuant to s. 1009.25 F.S., and the fee exemption includes application, registration, tuition, and laboratory fees for courses taken through dual enrollment.
- 2) FIU Dual Enrollment staff will coordinate and/or provide instruction regarding securing instructional materials, including textbooks. As of July 1, 2018, home education students, by statute, are no longer responsible for the purchase of their own instructional materials.
- 3) In view that home education students are responsible for their own transportation to FIU and parking in FIU's facilities, home education students will be responsible for purchasing parking decals as required by FIU.
- 4) Home Education students will also be financially responsible for purchasing photo I.Ds., as needed.

V. REGISTRATION REQUIREMENTS

- 1) FIU's On-Campus Dual Enrollment documents, accessible via the Dual Enrollment website (<https://dualenrollment.fiu.edu>), must be submitted to FIU, Modesto A. Maidique Campus (MMC), or Biscayne Bay Campus (BBC) – Academic Planning and Accountability/Dual Enrollment Office, prior to registration and in accordance with registration deadlines posted on the FIU Dual Enrollment Website for Dual Enrollment students.
- 2) Immunizations: A Proof of Immunization Form must be provided by the student if attending FIU classes for the first time on FIU campuses. As a prerequisite to registration, FIU requires all students to comply with the immunization policy regulations of the Florida Board of Governors regarding measles, mumps, rubella, meningococcal meningitis and hepatitis B immunity.

VI. DUAL ENROLLMENT WITHDRAWAL PROCEDURES

- 1) All dual enrollment students are responsible for officially withdrawing from classes that they are no longer attending in accordance with FIU requirements and deadlines. Students who do not officially withdraw from a class may receive a failing grade. Such a failing grade becomes a part of students' permanent transcript records and could have a negative effect on future college admissions, scholarship opportunities, and/or financial aid.

VII. DUAL ENROLLMENT CODE OF CONDUCT

- 1) Dual enrollment students are responsible for adhering to FIU's student code of conduct, which outlines acceptable and unacceptable academic or behavioral misconduct applicable to FIU students. Unacceptable behavior includes cheating and plagiarism. The student code of conduct delineates appropriate disciplinary procedures and sanctions in the case of unacceptable behavior. FIU's Student Handbook can be accessed via the following link: <http://studentaffairs.fiu.edu/get-support/student-conduct-and-conflict-resolution/student-code-of-conduct%20/assets/Student-Code-of-Conduct.pdf>

VIII. TRANSFER OF CREDIT

- 1) Dual enrollment college credit will transfer to any Florida public college or university offering a course with the same prefix and number and would be treated as though taken at the receiving institution. If students do not, upon high school graduation, attend the same college or university where they earned the dual enrollment credit, the application of transfer credit to general education, prerequisite, and degree programs may vary at the receiving institution. (Refer for more information to the statement on transfer guarantees developed by the Florida Department of Education that is contained in **Appendix A** for more information.)

IX. HIGH SCHOOL REQUIREMENTS

- 1) It is the home school parent's responsibility to make sure that the student is in compliance with the pertinent district's home education curriculum and requirements. FIU advisors cannot advise students about high school requirements.

X. OTHER PROVISIONS

- 1) In providing written consent of eligible students to participate in dual enrollment courses at FIU, parents acknowledge that FIU is an open campus and that the university cannot be responsible for the supervision of minors. While appropriate for college-level study, course materials and class discussions may reflect topics not typically included in home school education, which some parents could consider advanced for minors. FIU courses will not be modified to accommodate variations in student age and/or maturity.

- 2) The Exceptional Student Education/Americans with Disabilities Act (ESE/ADA). When a student with special needs has been accepted into the dual enrollment program at FIU and attends dual enrollment courses on the FIU campus, the student must register with FIU's Disability Resource Center (DRC) to coordinate academic accommodations. Accommodations are determined on a case-by-case basis and vary based on the faculty course design. Each and every semester, students with special needs are provided the opportunity to request or decline the provision of academic accommodations. Students must complete and submit the Notification of Academic Accommodations form to FIU's DRC. This form and additional information about DRC services are available at: <http://studentaffairs.fiu.edu/get-support/disability-resource-center/>

- 3) Governing Law. This Agreement shall be interpreted and construed in accordance with, and governed by, the laws of the State of Florida. Any controversies or legal problems arising out of this Agreement and any action involving the enforcement or interpretation of any rights hereunder shall be submitted to the jurisdiction of the State courts of Miami-Dade County, Florida. FIU is subject to s. 1007.271, F.S. regarding dual enrollment. Each party is responsible for its own attorney fees.

Students must adhere to all FIU, The Florida International University Board of Trustees and the Florida Board of Governors policies, rules and regulations.

Acceptance of this Agreement:³

I have read, understand and accept the terms and conditions stated above in this Agreement. I understand that changes may be made based on changes in FIU policies and State of Florida laws, rules, and regulations. This Agreement will be amended, as necessary, to comply with regulations or policies of FIU, the Florida Board of Governors and/or the Southern Association of Colleges and Schools' Commission on Colleges, as they might be revised from time to time.

Student Signature

Print Name

Date: _____

³ A parent and/or guardian would need to sign this Agreement in the case that the dual enrollment home education student is under 18 years of age.

Parent Signature

Print Name

Date: _____

APPENDIX A

DUAL ENROLLMENT TRANSFER GUARANTEES

The dual enrollment program is an opportunity to take challenging courses and accelerate education opportunities. With hundreds of dual enrollment courses available, there is great potential to further engage and motivate students to pursue academically rigorous courses that capture their interests. Successful completion of dual enrollment courses allows eligible school students to simultaneously earn high school core or elective credit and postsecondary credit toward a career certificate, an associate degree, or a baccalaureate degree.

Dual enrollment courses will receive the same weighting for the high school grade point average as Advanced Placement (AP), International Baccalaureate (IB), and Advanced International Certificate of Education (AICE) courses. In addition, dual enrollment courses that meet core state university admission requirements in English/Language Arts, Mathematics, Natural Sciences, Social Sciences, or World languages shall receive the same weighting as AP, IB, and AICE courses in the calculation of the high school grade point average used for admission decisions.

Students should understand, however, that dual enrollment courses are college-level courses, and the amount of work and rigor of content in dual enrollment courses may be much greater than in high school courses. In addition, dual enrollment course grades become a part of a student's permanent college transcript and are calculated into the student's permanent postsecondary grade point average. Poor performance in dual enrollment courses may affect university admissions and financial aid. It is important to do well in these courses to realize the benefits of dual enrollment.

Course selection is important for the dual enrollment student since different programs at a college require different courses to complete the certificate or degree. By choosing courses wisely, students can reduce the time it takes to complete a program after high school graduation. Some students are even able to complete their college certificate or degree at the same time they graduate from high school. Students who don't know what they want to study in college should consult with an advisor to consider focusing on completing general education requirements in communications, mathematics, social sciences, natural sciences, and humanities. All degree programs require general education coursework and, while there is some variation from institution to institution, there are general education courses that are common among most, if not all, institutions.

Florida dual enrollment college credit will transfer to any Florida public college or university offering the Statewide Course Numbering System course number, and must be treated as though taken at the receiving institution. However, if students do not attend the same college or university where they earned the dual enrollment credit the application of transfer credit to general education, prerequisite, and degree programs may vary at the receiving institution. Private and out-of-state colleges and universities may or may not grant college credit for courses taken through dual enrollment.

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