On-Campus Spring 2023
Early Admission 2023-24

Start in High School - Finish at FIU
Facilitator:
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Panelist:
- Silvia Quinones-Silva, MMC
- Sherilyn Lukas, MMC
- Danay Barata, MMC
- Emma Sanchez, BBC
- Sonia Williams, BBC
- Giovanna Telle, BBC
- Valerie Morgan, Director
**DEstination FIU - What You’ll Learn**

- Eligibility Requirements
- Courses
- Apply STEPS
- Instructional Materials
- Important Dates
- Navigating Website
Eligibility Requirements

In order to enroll in on-campus, at-high school or online dual enrollment courses, students must meet the following Initial eligibility requirements:

- Be a student enrolled in a partner Florida public, charter or private school or home school course of study that fulfills requirements for high school graduation
- Have a 3.0 unweighted high school GPA
- Meet minimum score on a common placement test adopted by the Florida State Board of Education and the Florida Board of Governor Postsecondary College-Level Preparatory Testing standard scores which indicate that the student is ready for college-level work
- Home education student must provide proof of enrollment in home education program and be registered with M-DCPS, or Broward County Home School Office
- Meet any additional criteria set by FIU as the post-secondary institution

Students interested in the Full-Time/Dual Enrollment Early Admission program must meet the following requirements:

- Be a rising senior in a partner Florida public, charter or private school or home school course of study that fulfills requirements for high school graduation
- Have a minimum 3.5 unweighted high school GPA
- Have approval from a high school Counselor and Principal or Home School Liaison
- Have a minimum SAT score of 1200 (combined Verbal, Math, and Writing) or a minimum ACT composite score of 25
- Home education student must provide proof of enrollment in home education program and be registered with M-DCPS, or Broward County Home School Office.
- Meet any additional criteria set by FIU as the post-secondary institution.

Initial & Continued Eligibility Requirements
College Readiness Assessments and Standards Approved by the State Board of Education

Common Placement Tests
- Florida Postsecondary Education Readiness Test (PERT)
  - Reading (106)
  - Writing (103)
  - Mathematics (114)
- Next-Generation ACCUPLACER, The College Board
  - Quantitative Reasoning, Algebra, and Statistics (QAS) (261)
  - Reading (256)
  - Writing (253)
- SAT, The College Board
  - Reading Test (24)
  - Writing and Language Test (25)
  - Math Test (24)
- ACT with Writing or ACT, Inc.
  - Reading (19)
  - English (17)
  - Mathematics (19)

Alternative Methods
Tests and Assessments:
- PSAT/NMSQT (PSAT 10), The College Board
  - Reading Test (24)
  - Writing and Language Test (25)
  - Mathematics Test (24)
Things You Should Know

Testing

What common placement tests or course level assessment exams are available for dual enrollment students?

PERT and ALEKS exams are available through the FIU Center for Testing and Career Certification.

Who is eligible to schedule testing?

Students that are not able to test at their school, but wish to participate in Part-Time On-Campus Dual Enrollment and At-High School programs are eligible to schedule testing.

What are steps for testing with FIU Center for Testing and Career Certification?

Students participating in On-FIU Campus program can request approval for testing, student must email the Testing Request Form to dualenroll@fiu.edu (Email subject line must read: Testing Request Form (Indicate On-FIU Campus Program)). Please indicate term.

DE Coordinator can request approval for testing a group of students by emailing the Testing Request Form-Group to dualenroll@fiu.edu. (Email subject line must read: Testing Request Form (Indicate On-FIU Campus Program or At High School Program) Please indicate term.

The FIU Center for Testing and Career Certification will contact students, via the email provided, with instructions for scheduling exams and any applicable fees associated with testing. See Dates and Deadlines above for requesting testing. Test results must be available prior to submission of documents. Students will be able to retake the PERT 30 days from previously taken date.

Visit DE Website STEPS page and view “Things You Should Know”
Testing Request Form Samples

FIU

Dual Enrollment

TESTING REQUEST FORM

Student Information

Last Name | First Name | Further ID# (Required for testing)
--- | --- | ---

Email | High School
--- | ---

Select Test:
[ ] PERT
[ ] Reading
[ ] Writing
[ ] Math
[ ] All Sections

IF PERT test taken previously, indicate date of last test:

Email form to duneenro@fiu.edu.
Email subject line must read: Testing Request Form, Term and Indicate DE Program (On-FIU Campus Program, AAA, or A1 High School)*

Student must provide test scores to Counselor. If Homeschool Student, email test scores to dehomeedu@fiu.edu.

FIU

Dual Enrollment

TESTING REQUEST FORM - Group

High School

School/Program

Email

Name/Number

Student Information

First Name | Last Name | PERT | Email Address | IF PERT taken previously, indicate date of last test | Select PERT Reading | Select PERT Writing | Select PERT Math | Program On-FIU Campus Program AAA A1 High School
--- | --- | --- | --- | --- | --- | --- | --- | ---

Email form to duneenro@fiu.edu.
Email subject line must read: Testing Request Form - (Indicate: On-FIU Campus) or (A1 High School) and Term

*The FIU Center for Testing and Career Certification will contact students, via the email provided, with instructions for scheduling exams and any applicable fees associated with testing. See Dual Enrollment Dates and Deadlines for requesting testing. Test results must be available prior to submission of documents. Students will be able to retake the PERT 30 days from last test taken.

May 2022
Continued Eligibility Requirements

Continued eligibility to participate in the program requires that students:

- maintain a 3.0 unweighted high school GPA (as applicable)
- maintain the minimum postsecondary 3.0 cumulative FIU GPA
- earn a grade of C+ or better in all dual enrollment courses

These requirements extend to on-campus and at-high school programs. Continued eligibility will be validated by the FIU Dual Enrollment Office.

*A student who earns a grade lower than a "C+" in a dual enrollment course is not able to continue participating in the program.

Additionally, students must meet required testing standards for enrollment in courses with pre-requisites or courses that require course level assessment. (i.e. ALEKS Math Placement Assessment)
Choose University Core Curriculum (UCC) courses

Updated: 5/9/2022

Explore FIU degree pathways by taking electives that match student interest or degree aspirations.

https://dualenrollment.fiu.edu/Courses

my.fiu.edu

Public Class Search
UCC is a well-defined curriculum that includes General Education requirements together with Gordon Rule and Gordon Rule Writing Requirements

- Communication
- Humanities
- Mathematics
- Social Science
- Natural Science
- Arts
3 Easy Steps - Students

Step 1: Start Application
- New Students – Apply Online
- Returning Students - (only if not enrolled for 3 or more consecutive semesters)

Step 2: Complete Required Forms
- Dual Enrollment Authorization Form
- Immunization Form

Step 3: Submit Forms
- DE Authorization Form – submit form to DE Coordinator/ School Counselor
- Immunization Documentation Form – email form immune@fiu.edu
3 Easy Steps – DE Coordinator

Step 1: Verify Eligibility Criteria

Step 2: Review and Approve courses

Step 3: Upload DE Authorization Form to DE SharePoint

Students cannot register for classes until documents have been uploaded to SharePoint and registration window opens.
Dual Enrollment SharePoint

- DE Authorization Forms must be uploaded to school folder on DE SharePoint
- Upload forms individually for each student
First-time user:
Request access by emailing dualenro@fiu.edu

Previous user:
Receive email notification to re-activate for Spring 2023 on November 4th, 2023

Access is granted to a single school appointee
Full-Time DE Early Admission 2023-24

Step 1: Start Application

- **New Students** - Apply Online
- **Returning Students** - (only if not enrolled for 3 or more consecutive semesters)

Step 2: Request Interview

- Email Required Documents to dualenro@fiu.edu
  - Official HS Academic Transcript
  - SAT or ACT Test scores
  - Recommendation Letter from School Counselor and/or Principal
Acceptance Letters
April 24, 2023

Once admitted, student will receive instructions regarding:

- Submission of **DE Authorization Form**
- Managing Course Selection
- Orientation
- Registering for Course
FIU

Dual Enrollment

ON-FIU CAMPUS PART-TIME
DUAL ENROLLMENT AUTHORIZATION FORM

Terms: Fall ☐ Spring ☐ Summer ☐ Year ☐ High School Unweighted GPA ☐ Public ☐ Charter ☐ Private ☐ Home Education ☐ New Student or Student that has not participated in program for 3 or more consecutive terms ☐ Returning Student

PART I - Student Information

<table>
<thead>
<tr>
<th>Panther ID#</th>
<th>Grade Level</th>
<th>Current High School Name/Address</th>
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- I understand I must maintain a 3.0 unweighted high school GPA and earn a 3.0 or better in college-level course work to continue participating in the program.
- I understand that grades will become part of my high school and FIU transcript that should be included in any college application.
- I understand I can register only for approved course(s) listed below.
- I understand I am responsible for reading the Dual Enrollment Transfer Guarantee statement on the dual enrollment website.
- I understand I am responsible for withdrawing from courses I am no longer attending, or be subject to failing grade.
- I acknowledge that I have completed and submitted to the Home Educational Program, the latest Annual Educational Evaluation report. (Home Education Student)

Student Signature

Date
PART II - Parent/Legal Guardian Acknowledgement

By signing this form, I understand that the student referenced above will be enrolling in a college-level class that will require rigorous academic work and acknowledge that course(s) require responsibility and maturity equal to that of a college student. I am allowing the named student to participate in the Florida International University Dual Enrollment Program and understand that the grades earned will be part of their permanent college and high school transcript.

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<th>Parent/Legal Guardian Signature</th>
<th>Date</th>
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PART III - Dual Enrollment Course Approval

This section must be completed by high school Guidance Counselor or Parent/Legal Guardian (Home Education Student). Indicate courses for the term/year noted above. Course(s) listed must meet high school graduation requirements. Students cannot Add/Change courses after Registration deadline date.

<table>
<thead>
<tr>
<th>FIU Course Prefix and Course Number (Ex. MAC 2311)</th>
<th>FIU Course Title (Ex. Calculus I)</th>
<th>FIU Course Prefix and Course Number (Ex. MAC 2311)</th>
<th>FIU Course Title (Ex. Calculus I)</th>
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By signing this form, DE Coordinator/Guidance Counselor, as applicable, verifies and confirms student initial eligibility to enroll in listed DE courses and approves student participation in dual enrollment program.

Home Education Student: By signing this form, home school student and/or Parent/Legal Guardian\(^1\) approves DE courses listed and student participation in dual enrollment program.

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<th>Guidance Counselor/School Designee</th>
<th>Signature</th>
<th>Email</th>
<th>Date</th>
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<tbody>
<tr>
<td>Parent/Legal Guardian (Home Education Program)</td>
<td>Signature</td>
<td>Email</td>
<td>Date</td>
</tr>
<tr>
<td>Student (Home Education Program)</td>
<td>Signature</td>
<td>Email</td>
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Note: FIU Dual Enrollment verifies student continued eligibility to enroll in the program.

\(^1\)Parent/Legal Guardian signature required if student is under 18 years of age.
Early Admission

DE Authorization Form

Form will be emailed to student if admitted.

By signing this form, School Counselor and Principal (or Parent/Legal Guardian for Home Education Student) confirm courses listed above are advised and acceptable towards high school graduation.
Instructional Materials

- Students place order through their FIU student portal after registration
- Students are redirected to the Barnes & Noble course materials page to place order
- Instructional Materials will be available for Pick up at the FIU Bookstore
- Digital books (e-books) access codes will be emailed
Dates & Deadlines

On-FIU Campus DE Spring 2023 Dates:

- Nov 7 - Dec 9: DE Application and Document Submission
- Nov 20: Last day to submit the PERT testing request form
- Jan 5 - 8: DE Registration for Sessions A, B & C (Main Session)

*To request PERT test, complete the form under "Things You Should Know-Testing". Test results must be available prior to submission of your documents. At FIU there is a 30-day waiting period to retake the test.

FIU Spring 2023 Calendar Dates:

Classes Begin:
- Session A: January 9
- Session B: March 6
- Session C: January 9 (Main Session)

Classes End:
- Session A: February 25
- Session B: April 22
- Session C: April 22 (Main Session)

Last day to add or drop courses without a DR – Spring A and B
- Session A: January 17
- Session B: March 13
- Session C: January 17 (Main Session)

Last day to drop a course with a DR – Spring A and B
- Session A: February 6
- Session B: April 3
- Session C: March 20 (Main Session)

Note: Students must adhere to the Dual Enrollment calendar dates and deadlines for application and registration.
# DE On-FIU Campus Early Admission 2023-24

## Dates & Deadlines

<table>
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<tr>
<th>At High School 2022 - 2023</th>
<th>DE Early Admission 2023-2024</th>
<th>On FIU Campus Fall 2022</th>
<th>On FIU Campus Spring 2023</th>
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### Dual Enrollment Early Admission

**2023-2024 Academic Year**

- **March 6 - April 21**: DE Application/Document Submission and Interview
- **April 24**: Letter of Acceptance Emailed to Applicants

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**DE Website**

dualenrollment.fiu.edu

**Dual Enrollment**

- How to Apply
- Courses
- Student Resources

- How to Apply Overview
- Steps
- Eligibility Requirements
FAQs

• **Q1.** What are the common placement tests that are accepted by FIU for determining college readiness?
  PERT/ACCUPLACER/SAT/ACT and PSAT

• **Q2.** What common placement tests are offered at FIU? How can you test?
  PERT, Testing request form is available on DE Website under “Things You Should Know”

• **Q3.** What is the recommended course level and number of courses per semester for dual enrollment students?
  Recommended course level is 1000 and 2000 level courses and 2 courses per semester

• **Q4.** Can students select an Online course?
  Yes, students may select courses offered In-Person, Online, or Hybrid
• **Q5.** What are “After Applying...What’s Next” emails?

A serious of communications sent to students from the DE Office providing them with status of their application and reminding them of important dates and deadlines.

• **Q6.** What happens if a student registers for a course not listed and approved on the DE Authorization Form?

DE Office will email DE Coordinator/Guidance Counselor to request approval of course that the student selected.

• **Q7.** How will the school know that students enrolled?

Enrollment notification will be sent to the schools after the semester Drop date.
• **Q8. How are grades provided to the schools?**
  DE Coordinator/School Counselor will be able to access grades through the Dual Enrollment Extranet Sharepoint site.

• **Q9. How can students get their FIU transcript?**
  Students can request transcripts by visiting onestop.fiu.edu and searching “Transcripts”

• **Q10. How can DE Coordinator/School Counselor access “Credit By Exam” tables?**
  By visiting dualenrollment.fiu.edu Student Resources page under “Credit by Exam Tables”
DEstination FIU
Navigate DE Website

https://dualenrollment.fiu.edu/